

THOMAS JEFFERSON PLANNING DISTRICT COMMISSION (TJPDC)

Minutes, March 4, 2021

COMMISSIONERS PRESENT		STAFF PRESENT	
City of Charlottesville		Christine Jacobs, Interim Executive Director	x
Michael Payne*	x	David Blount, Deputy Director / Legislative Director	x
Rory Stolzenberg	x	Don Reed, Finance Director	
Albemarle County		Sandy Shackelford, Planning/Transportation Director	x
Ned Galloway**	x	Jessica Ballering, Planner II	x
Donna Price	x	Shirese Franklin, Planner II	
Fluvanna County		Dominique Lavorata, Planner I/Legislative Aide	
Tony O'Brien		Nick Morrison, Planning/Environ. Program Manager	
Keith Smith, Treasurer		Sara Pennington, TDM/Rideshare Program Manager	x
Greene County		Lucinda Shannon, Transportation Program Manager	x
Dale Herring, Chair	x	Gretchen Thomas, Administrative Assistant	
Andrea Wilkinson	x		
Louisa County		GUESTS/PUBLIC PRESENT	
Bob Babyok**	x	Sean Tubbs, Independent Journalist, Citizen	x
Tommy Barlow	x		
Nelson County			
Jesse Rutherford, Vice Chair	x		
Dylan Bishop	x		

*Michael Payne arrived at 7:04 pm prior to any votes.

**Ned Galloway arrived at 7:06 pm prior to any votes.

***Bob Babyok arrived at 7:07 pm prior to any votes.

***Tommy Barlow arrived at 7:15 pm prior to any votes.

Note: The Governor has declared a state of emergency due to the COVID-19 pandemic and the nature of this declared emergency makes it impracticable or unsafe for the Thomas Jefferson Planning District Commission to assemble in a single location. This meeting was held utilizing electronic virtual communication with the Zoom software application, and in accordance with virtual meeting procedures and policies as outlined in Item 4.0-01 of the Virginia state budget (HB29), as effective April 24, 2020. A recording of the meeting was made available to the public on March 9, 2021 at https://www.youtube.com/watch?v=g-kfKHk5PKM&feature=youtu.be&ab_channel=TJPDC-MPO.

1. CALL TO ORDER:

The Thomas Jefferson Planning District Commission (TJPDC) Commission Chair, Dale Herring, presided and called the meeting to order at 7:00 pm. Sandy Shackelford read the Notice of Electronic Meeting and Commissioner and Public Protocol, took attendance by roll call, and certified that a quorum was present.



City of Charlottesville

Albemarle County

Fluvanna County

Greene County

Louisa County

Nelson County

2. MATTERS FROM THE PUBLIC:

- a. Comments by the Public:** None
- b. Comments provided via email, online, web site, etc.:** None

3. PRESENTATIONS:

a. FY22 Rideshare Work Program and Grant Application:

Sara Pennington outlined the work that the Rideshare program is planning to undertake in FY22 and reviewed the grant that was submitted to DRPT for FY22 Rideshare program funds. Major program areas will focus on promoting and supporting telework initiatives and developing a comprehensive marketing strategy for the Rideshare program.

b. FY22 Rural Transportation Program and Budget Draft:

Sandy Shackelford reviewed the draft Rural Transportation Work Program for FY22. Major projects to be undertaken include the North 29 Corridor Study which will be funded jointly through the MPO's Unified Planning Work Program, providing some rural transportation funding support towards the Regional Transit Vision Plan that the TJPDC will be developing through a DRPT grant, and continued local support for Smart Scale and other transportation funding applications.

c. Route 29 North Corridor Study:

Jessica Hersh-Ballering provided the Commission with an overview of the goals for the Route 29 North Corridor Study that staff is in the process of kicking off. Ms. Hersh-Ballering explained the general goals of the project, the study area, the plans to create an advisory committee, and the need to request technical assistance through a VDOT consultant.

4. CONSENT AGENDA: Action Items

a. Minutes of February, 4, 2021 Meeting

Motion/Action: On a motion by Jesse Rutherford, seconded by Andrea Wilkinson, the Commission unanimously approved the minutes of the February 4, 2021 meeting.

b. Monthly Financial Report

Motion/Action: On a motion by Andrea Wilkinson, seconded by Jesse Rutherford, the Commission unanimously accepted the January monthly financial report as presented.

5. RESOLUTIONS:

a. FY21 Amended Operating Budget

Motion/Action: On a motion by Bob Babyok, seconded by Donna Price, the Commission unanimously approved the Fiscal Year 2021 Amended Annual Operating Budget.

b. VDOT Technical Consultant Assistance for North 29 Corridor Study

Motion/Action: On a motion by Rory Stolzenberg, seconded by Dylan Bishop, the Commission unanimously approved a resolution of support to request technical assistance through a VDOT-contracted consultant for the Route 29 North Corridor Study.

c. 2021 CDBG Regional Priorities

Motion/Action: On a motion by Dylan Bishop, seconded by Bob Babyok, the Commission unanimously approved the 2021 Regional CDBG Priorities as proposed by staff.

6. NEW BUSINESS:

a. Interim Executive Direction – 100-day Plan

Ms. Jacobs presented the Commission with her goals and priorities as Interim Executive Director during the first 100-days of the transition period into her new role.

7. INTERIM EXECUTIVE DIRECTOR’S REPORT:

a. General Report: Ms. Jacobs provided an update on: the preparation of the FY22 Operating Budget, the status of the Urban Rivanna River Corridor Study, the five-year review and update of the Thomas Jefferson Solid Waste Plan, the development of the draft Regional Housing Plan, the Porchlight Regional Affordable Housing Locator, and the use of the Water Street Center.

8. OTHER BUSINESS:

a. Roundtable Discussion by Jurisdiction: Each Commissioner was invited to share updates from their jurisdictions.

b. Next Meeting: April 1, 2021

ADJOURNMENT:

Motion/Action: On a motion by Dylan Bishop, seconded by Bob Babyok, the Commission unanimously voted to adjourn the March 4, 2021 Commission meeting at 8:52 pm.

Commission materials and meeting recording may be found at www.tjpd.org